



First United Methodist Church of Dothan

Children's Weekday Ministry

334-793-2179 | 1380 West Main Street Dothan, AL 36301 | Daycare@fumcdothan.org

Staff Application

(This includes caregivers, employees, teachers, substitutes, volunteers, bus drivers, and domestic workers)

Date: _____

Position: _____

Name: _____

Last

First

Middle

Maiden

Address: _____

Street

City

State

Zip

Email: _____ SSN: (optional) _____

Telephone: _____ Date of Birth: _____

Driver's License and Expiration: _____

Emergency Contact/Phone Number: Name: _____ Relationship: _____

Telephone Number(s): _____

Education	School/Institution	Dates Attended	Diploma/Degree/Certificate
High School			
College			
Graduate			
Other			

Employment History

List in order beginning with your most recent employment. Attach additional pages if necessary.

Employer	Address	Position	Reason for Leaving	Dates

Childcare Training

List all courses, workshops, and conferences related to child development and early childhood education. Attach additional pages if necessary. Attach copies of certificates received.

Title of Workshop, Course, Conference	Sponsor	Location	Hours	Dates

References:

List at least three persons who are not related to you by blood, marriage, or adoption to be contacted as references. At least one must be a former employer. Addresses must be complete and accurate.

Name: _____

Address: _____

Phone: _____ Email: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Personal Info:

Married _____ Single _____ Widowed _____ Divorced _____ Other _____

Children you have in your home: (Please give names and ages)

If there are preschool children in the home, do you have care for them when you work?

Yes _____ No _____

If you have school aged children, is there someone who will be responsible for them when they are out of school? Yes _____ No _____

Do you have your own transportation? _____ If not, how do you get to work? _____

What experience have you had in working with groups of children or youth? (Sunday School, babysitting, etc.)

Are you a church member? Yes _____ No _____ If yes, where?

Are you willing to participate in yearly professional growth? Yes _____ No _____

Criminal History Background Information Checks:

In accordance with Alabama Law, (Act 200-775, effective November 1, 2000), the criminal history background information check shall be completed on each substitute, caregiver, volunteer and domestic worker, as well as any other person who has contact with the children or unsupervised access to the children shall be reviewed.

You must complete a Mandatory Criminal History Notice Form and a Criminal History Information Consent and Release Form.

Current Criminal Charges:

Are there any current criminal charges against you?

If yes, give details:

Clearance of State Central Registry on Child Abuse/Neglect:

A completed REQUEST FOR CLEARANCE OF STATE CENTRAL REGISTRY ON CHILD ABUSE/NEGLECT (DHR-DFC-1598) shall be obtained for each caregiver, substitute, volunteer, domestic worker, and any other person who has contact with the children or unsupervised access to the children.

By signing this form, I am affirming that the above statements I have make are true and factual to the best of my knowledge; and I am granting permission for all persons, organizations, or agencies listed above to be contacted for information regarding my background.

Signature

Date

First United Methodist Church Daycare and Preschool

1380 West Main Street

Dothan, AL 36301

Phone (334) 793-2179