

Dear Parents,

We have been working diligently towards implementing new safety procedures and precautions to help protect the children in our care and our employees from illness. Please see the following information on what a typical day at FUMC Weekday Children's Ministry will look like until further notice. Please don't hesitate to ask any questions via email-I'll be happy to help as best I can! We are so looking forward to getting back to ministering to and loving your child!

Drop Off/Pick Up

In an effort to follow the CDC's recommendation of having the same teachers with the children each day, we will have modified hours temporarily; our modified hours are 8:00-4:30 Monday through Friday. This will allow us to avoid combining classes and will keep the same teachers in each room rather than swapping out teachers and will allow us to clean properly at the close of the day. Drop off and pick up for all children will be at one of our two car line entrances. Please stay in your vehicle and a staff member will assist your child getting in and out of the vehicle. Parents will not be allowed to go past this point at this time. If you need to pick up your child early, please call our office and a staff member will bring your child to your vehicle. If you arrive late, please call our office and a staff member will come to your vehicle and get your child. Our goal is to limit the amount of people in the building to reduce the spread of germs.

Morning drop off times: 8:00-8:30

Afternoon pick up times: 4:00-4:30

The following classes are expected off and pick up at the entrance at the front of the center:

Ms. Dawn/Ms. Venessa
Mrs. Eleanor/Ms. Kathy
Ms. Sandra L./Ms. Bre
Mrs. JoAnnie/Ms. Sandy
Ms. Tonya/Mrs. Patricia
Ms. Hannah P./Mrs. Laura
Ms. Terri/Ms. Alicia
Ms. Brittany/Ms. Breanna

The following classes are expected to drop off and pick up using the back entrance directly behind the church (use Burdeshaw Street for entrance):

Mrs. Sandra B./Ms. Abbie
Mrs. Mandi/Mrs. Kayla
Mrs. Jen/Mrs. Leigh
Mrs. Ryleigh/Ms. Andrea
Mrs. Paula/Ms. Hannah
Mrs. Jordan/Ms. Blair
Mrs. Nicole/Ms. Sasha

*If you have multiple children who fall in different drop off/pick up locations, please use the front entrance. For example: If your younger child is in Ms. Tonya's class and your older child is in Mrs. Jordan's class, please use the front entrance for BOTH children.

Below are the screening questions recommended by the CDC as of June 4, 2020. Any person who meets any of the following criteria through verbal survey will be unable to attend.

- A fever of 100.4°F or higher or a sense of having a fever?
- A cough, congestion, or other respiratory issues that you cannot connect to another health problem?
- Does anyone in your household have any of the above signs right now?
- Has your child been close with anyone suspected or confirmed with COVID-19?
- Has your child had any medication to reduce a fever before coming to care?

Student Belongings

Students should arrive in clean clothing. All items will be sent home at the end of the week for proper washing. This includes nap time items, changes of clothing and all other student items that need cleaning. Students' cubbies and bins will be sanitized each Friday. *Please do not send your child with toys to school.*

Illness Policy and Monitoring

Students will have their temperatures checked daily upon arrival and randomly throughout the day. Any child with a fever of more than 100.4 must remain out of school for 72 hours after the fever has broken without fever reducing medications.

Any student showing any concerning signs of respiratory issues: excessive coughing, tugging in the chest, wheezing, shortness of breath, eating/drinking more than usual, diarrhea or abnormal stools, etc. will be sent home and may not return without a doctor's excuse. We ask that parents contact the center within 24 hours to inform the school what the illness their child has been diagnosed with.

Diagnosed with COVID-19

If a child, sibling, parent, or anyone in the child's household is diagnosed with COVID-19, you must quarantine for 14 days and cannot return to school without a doctor's note.

If a child, sibling, parent, or anyone in the child's household is exposed to someone with COVID-19, you must quarantine for 7 days.

If we are notified that a child, sibling, parent, or anyone in the child's household is diagnosed with COVID-19, we will consult the ADPH as well as the CDC and follow their recommendations.

Increased Sanitation Practices

Our goal is for every child to stay healthy and we will take every precaution to help ensure the safety and health of all children and employees. Hand washing and cleaning of the center will be performed multiple times during the day. Children will be assisted in hand washing all throughout the day.

We need your help! It is the responsibility of the parents to be open and honest with staff about any illnesses your child may be experiencing. If we find that this is not the case, students could be asked to not attend school or daycare and a refund will not be issued.

We ask that all families and staff members practice social distancing. The recommendations are to help keep you and your loved ones safe and healthy!

New Procedures due to COVID-19

- All classes will be limited to the number of children specified by local, state, and federal recommendations.
- All toys and other items handled by children will be sanitized after use.
- Children will participate in outdoor play 2 or more times per day, weather permitting. This will replace any scheduled gym or Kids' Korner time and only one class on the playground at a time.
- The playground will be cleaned after each use.
- All rooms will be cleaned by both teachers during nap times and at the end of each day.
- Hard surfaces including door knobs, changing tables, cabinets, and other areas commonly touched will be sanitized multiple times per day.
- Hand washing will be required upon arrival by each person, periodically throughout the day, in addition to other specified times.
- Children will be encouraged to play alongside each other, at a distance, with as limited contact with each other as possible.
- All children will eat snacks and lunch in their classroom rather than the Rainbow Room.
 - We will not be able to prepare lunch on site for the time being. We are looking into our options, but for now all children will be required to bring their lunch. Please help us by sending items that require little to no preparation. We will be providing snacks that are prepackaged as well as water, juice, and milk.
- Any child who develops a fever of 100.4 degrees or is coughing or sneezing due to oncoming illness must be picked up with 30 minutes of guardian contact.
- Soft play toys will not be used.
- All FUMC Weekday employees will wear a mask while in the building.
- Teachers are to only enter their assigned rooms during scheduled times. Visiting other classrooms is prohibited.
- Any staff member who develops a fever of 100.4 or is coughing or sneezing due to oncoming illness must notify an administrative team member; the staff member will be asked to leave the facility and coverage for their class will be arranged.

Payment Expectations

- Beginning on June 15th or June 22nd (depending on which phase your child falls into), we will begin billing via Smartcare.
- Our usual tuition policy will be back in affect. Please see the Parent Handbook for reference.

Again, our goal is to keep the children in our care, their families, and our employees safe! We will do our part to ensure the health and well-being of those involved in our ministry.

We are in this together and we can't do it without you! Thank you in advance for your help!

Sincerely,

Krysten M. Watts, Director

FUMC Weekday Children's Ministry